

Dear parents/carers

In response to the government announcement yesterday around new rules on socialising we have decided to adopt a staggered end to the school day from **Monday 14th September**. The morning drop-off arrangements will remain the same for year groups 1-6, with the only change coming for our new Reception age children.

The new arrangements are as follows:

Morning:

- all children from **year 1-6** to arrive from **8.45am to 9.00am**.
- Children from **1, 2 and 3** to come in accompanied by 1 parent/carer through the bottom gate adjacent to the pre-school and exit from the top gate next to the year 6 classrooms.
- Children from year **4, 5 and 6** to come in (unaccompanied by an adult if possible) through the gate adjacent to the school hall and exit from the top gate next to the year 6 classrooms.
- Children from **Year R** to come in accompanied by 1 parent/carer through the bottom gate adjacent to the pre-school from **9.00am until 9.15am**. The gate that you have come in through will remain open for your exit.

Afternoon:

- All children from **year 1, 2 and 3** to be collected at **3.15pm** and to then make your exit through the top gate next to the year 6 classrooms. Please enter through the bottom gate adjacent to the pre-school.
- All children from year **4, 5 and 6** to be collected at **3.30pm** and to then make your exit through the top gate next to the year 6 classrooms. Please enter through the gate adjacent to the school hall.
- From **Wednesday 16th September** (if your child is attending full-time) all children from **Year R** to be collected at **3pm** and exit through the top gate next to the year 6 classrooms. Please enter through the bottom gate adjacent to the pre-school.

If you are a parent picking up from year R to 3 and need to wait for siblings in year 4, 5 and 6 please could I ask that you wait on the main school playground observing current social distancing guidelines (*if it's not possible to be 2m away, you can stay "1m plus apart. The "plus" means **doing something else** to limit your possible exposure – like wearing a face covering*).

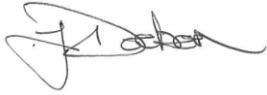
Face coverings are recommended on pick up and drop off to limit your possible exposure.

I know these new measures are likely to elicit a groan of 'not again' from some of you, but I have always stated that should I feel that further changes were required to the way we were operating our start and end of day arrangements then changes would indeed be made. I feel that yesterday's announcement deems this staggered end to the day a necessity. We have been able to make minimal changes to the internal running of the school day so that all children are still meeting their designated teaching time requirements with no impact on break or lunchtimes.

Children who are part of the after-school care club will go to the hall at their respective finish times.

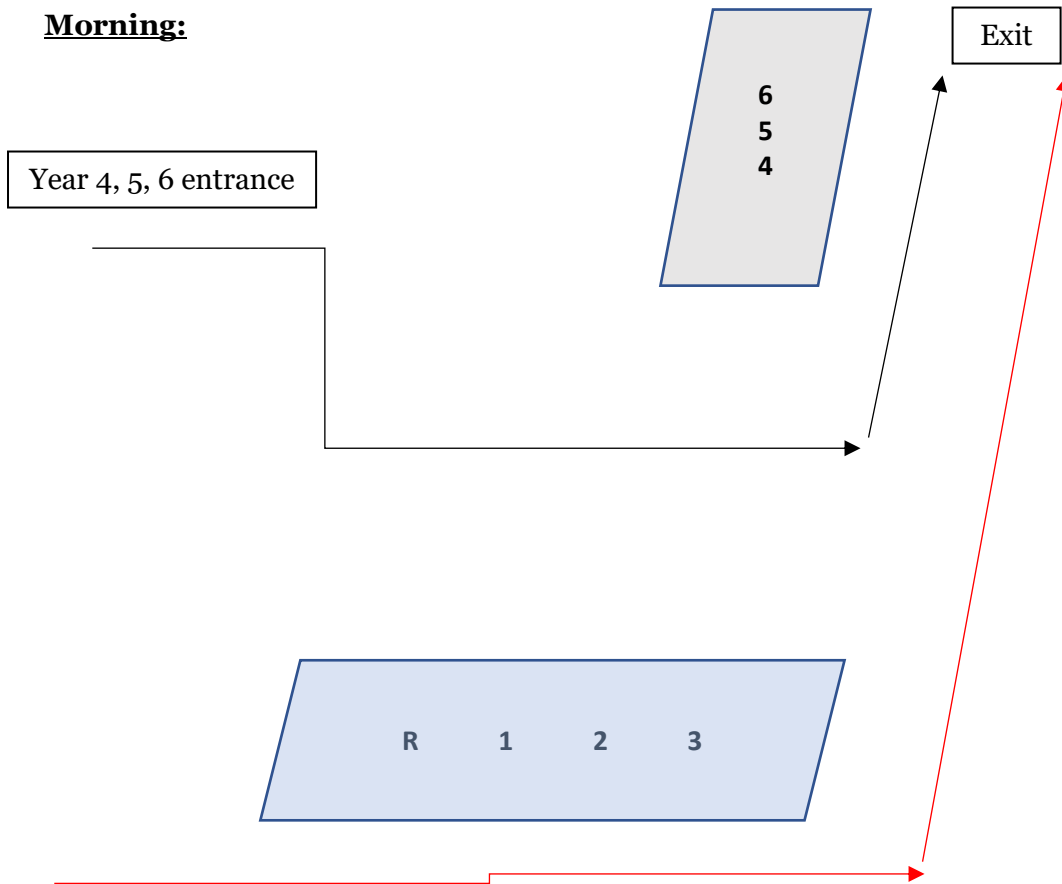
Thank you for your support.

Yours sincerely,



Jamie Dodson
Headteacher

Morning:



Year 1, 2, 3 entrance (8.45am – 9.00am)



Year R entrance and exit (9.00am – 9.15am)

Black route – Year 4, 5 and 6 morning route →

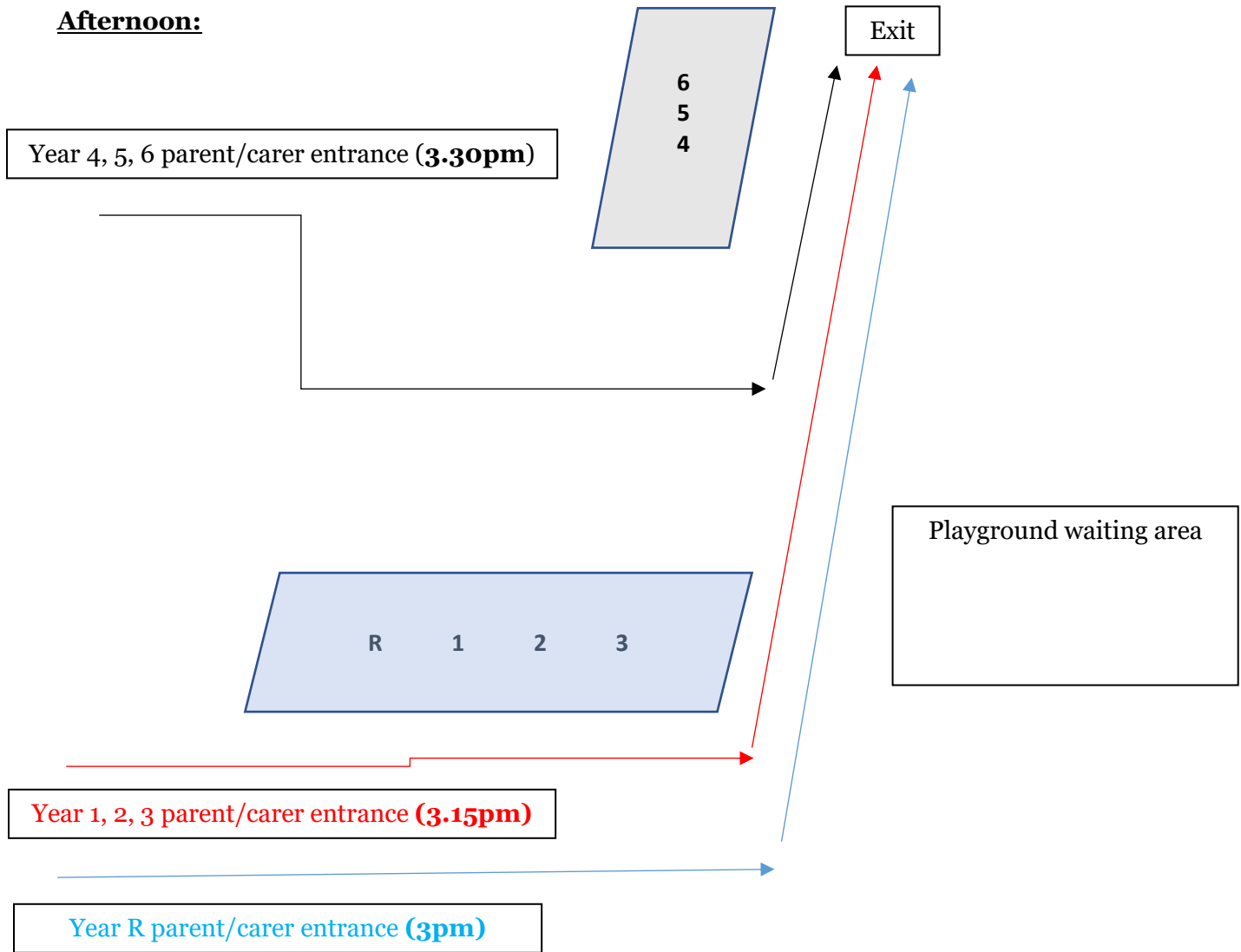
Red route – Year 1, 2 and 3 morning route →

Blue route – Year R morning route →

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Afternoon:



Black route – Year 4, 5 and 6 afternoon route →

Red route – Year 1, 2 and 3 afternoon route →

Blue route – Year R afternoon route →

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